

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

NOVEMBER 12

20

The special meeting scheduled by the Board of Trustees of Turtlecreek Township to discuss Road Maintenance Personnel, held on November 12, 2020 at 8:00 a.m. with the following persons present:

TRUSTEES: Dan Jones and Jonathan Sams (Jim VanDeGrift was absent)
FISCAL OFFICER: Amanda Childers
GUEST: Tammy Boggs

Mr. Jones opened the special meeting at 8:00 a.m. leading the Pledge of Allegiance.

A motion was made by Mr. Sams that the Board of Trustees adjourns into executive session to discuss Maintenance Department Personnel matters pursuant to ORC 121.22 (G) (1) at 8:02 a.m. The motion was seconded by Mr. Jones and upon call of roll call, Mr. Jones "YEA", Mr. Sams "YEA" and the executive session was entered.

By motion of Mr. Sams that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones and the executive session ended. Upon call of roll, Mr. Jones "YEA", Mr. Sams "YEA" and the Board returned to regular session at 8:09 a.m.

Mr. Sams made a motion, seconded by Mr. Jones to establish a job description for Road/Maintenance Supervisor effective November 12, 2020 and the position will be effective upon the retirement of current Road Supervisor, Ron Chasteen in May of 2021. All present voiced a "YEA" vote and the motion was passed with **Resolution 20-11-07**. (A copy of the Resolution is included in the minutes.)

Mr. Sams made a motion, seconded by Mr. Jones to hire David Siebert to the position of Road/Maintenance Supervisor effective November 21, 2020 at the rate of \$33.00 per hour. This is a new position where Mr. Siebert will work with the current Road Supervisor, Ron Chasteen until his retirement in May of 2021.

Mr. Sams made a motion, seconded by Mr. Jones to increase pay of the Road Supervisor Ron Chasteen to \$29.00 per hour. The increase will be effective November 21, 2020. All present voiced a "YEA" vote and the motion was passed with **Resolution 20-11-09**. (A copy of the Resolution is included in the minutes.)

There being no further business Mr. Sams made a motion to adjourn the meeting. The motion was seconded by Mr. Jones. All present voiced a "YEA" vote and the motion was passed.

The next regular meeting is scheduled for November 24, 2020 at 8:00 a.m.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 20-11-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION WHEREAS TURTLECREEK TOWNSHIP
HAS ESTABLISHED A JOB DESCRIPTION FOR
ROAD/MAINTENANCE SUPERVISOR**

WHEREAS, the Turtlecreek Township Board of Trustees have established a job description for Road/Maintenance Supervisor with the effective date of November 12, 2020; and

WHEREAS, the Turtlecreek Township Board of Trustees have adopted this job description effective November 12, 2020 and the position will be effective upon the retirement of current Road Supervisor, Ron Chasteen in May of 2021; and

THEREFORE, by motion of Mr. Sams and seconded by Mr. Jones the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 12th day November, 2020

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-11-08
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**HIRE DAVID SIEBERT TO THE POSITION OF
ROAD/MAINTENANCE SUPERVISOR**

WHEREAS, the position of Road/Maintenance Supervisor has been created effective November 12, 2020; and

WHEREAS, this position will be working with the current Road Supervisor, Ron Chasteen, until his retirement in May of 2021; and

WHEREAS, David Siebert is hired as the Road/Maintenance Supervisor effective November 21, 2020 at the rate of \$33.00 per hour and his authority in this position will be enacted upon Ron Chasteen's retirement in May of 2021; and

WHEREAS, David Siebert will be paid 50% from the Road Department Fund (\$16.50), 40% from the EMS/Fire Fund (\$13.20) and 10% from the General Fund (3.30);

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hire David Siebert as the Road/Maintenance Supervisor effective November 21, 2020.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 12th day of November, 2020

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-11-09
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY
INCREASE FOR RON CHASTEEN**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have reviewed the Road Supervisor’s position within the township; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have decided that this position warrants a pay increase to \$29.00 per hour;

WHEREAS, Ron Chasteen’s pay rate per hour will be increased to \$29.00 per hour effective November 21, 2020; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, approved the pay increase to \$29.00 per hour effective November 21, 2020.

Mr. Sams moved to adopt the foregoing Resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted:

Mr. Jones	“YEA”
Mr. Sams	“YEA”

Resolution adopted this 12th day of November, 2020.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

END OF MINUTES.

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